



Marine Corps League

CONGRESS

INCORPORATED BY AN ACT OF

Carroll County Detachment 896

BYLAWS

ARTICLE 1 GENERAL

Section 100 - NAME:

By virtue of the Charter granted by the Marine Corps League National Commandant on _____, the name of this organization shall be Carroll County Detachment 896, Marine Corps League, hereinafter referred to as the Detachment.

Section 110 - PURPOSES:

- (a) To preserve the tradition and to promote the interests of the United States Marine Corps;
- (b) To cooperate and assist all Veterans Hospitals in any way;
- (c) To assist all Marines, both active and inactive, in any way possible, and to secure assistance from whatever source available;
- (d) To promote cooperation between this Detachment and all other Marine Corps League Detachments, and all other Veterans organizations;
- (e) Hold Detachment ceremonies or participate in ceremonies on the Marine Corps Birthday, Veterans Day and Memorial Day;
- (f) Hold an annual ceremony at the Detachment for all departed Members and Marines;
- (g) To lend the Carroll County Detachment endorsement to all causes that promotes Americanism;
- (h) To be secure in fighting all Un-American activities;
- (i) To promote Pro-Americanism;

- (j) To involve the Detachment in as many school and youth activities, and to preserve the image of the United States Marine Corps and patriotism.

Section 120 - DISSOLUTION:

In the case the Detachment is dissolved, all property and monies shall be distributed to the Department of Maryland, Marine Corps League.

Section 130 - NATIONAL AND DEPARTMENT BY-LAWS:

National Bylaws and Department of Maryland Bylaws shall take precedent to any and all of the Detachment Bylaws. Every effort should be made to conform the Detachment Bylaws in a timely manner after a change has been made that conflicts with the National By-Laws or Department of Maryland By-Laws.

Section 140 - POLICY:

- (a) The supreme power of the Detachment shall be vested always in its membership functioning through its Board of Trustees.
- (b) The Detachment shall never take part in any labor or management dispute or issue, and it shall be ever non-sectarian, non-political and non-partisan; nor shall it be biased on the grounds of race, color, creed, nationality or sex, nor shall it be used as a medium of political ambitions or preferment's; nor shall former or present Military rank or former or present civilian position be used as the basis for special consideration or preference.
- (c) Nothing in the preceding subsection shall prohibit the Detachment from participating in political issues affecting the welfare of the United States Marine Corps, the National Security of our nation, or any veterans claims for justice arising from service in the Armed Forces of the United States of America.

ARTICLE 2 **MEMBERSHIP**

Section 200 - MEMBERSHIP:

The Detachment shall be the sole judge of its membership. The Detachment however, may not accept as a member any person whose name has been stricken from the rolls of the Marine Corps League by a Department or the National Organization. (National By-Laws apply)

Section 210 - REGULAR MEMBERSHIP:

- (a) Only persons who are serving or who have served honorably in the United States Marine Corps, "ON ACTIVE DUTY" for not less than ninety (90) days and persons who are serving or who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points and U.S. Navy Corpsmen who have trained with Marine FMF Units in excess of ninety (90) days and earned the Marine Corps Device (clasp) worn on the Service Ribbon and those who earn the Warfare Device authorized for FMF Corpsmen shall be eligible for regular membership in the Marine Corps League. Additionally, some Korean War Era Marines who were ordered to active duty prior to completion of Recruit Training or Officers Training and subsequently received an Honorable Discharge prior to completion of ninety (90) days active or Reserve duty, shall be deemed eligible for Regular Membership. Nothing in the National Bylaws Section 600(a) shall be deemed to be retroactive prior to August 10, 2002, to affect current Regular Members.
- (b) A DD214 shall be presented by new and transferring members as proof of Honorable service/discharge along with membership/transfer application.
- (c) All regular members are required to complete and sign a membership application. Membership applications will be kept on file (without social security numbers) by the Detachment.
- (d) The detachment will pay for the initial membership of any Active Duty Marine meeting the requirements set forth in (a), (b), and (c) above.

Section 220 - ASSOCIATE MEMBER:

- (a) Those individuals not qualified for membership in the Marine Corps League or Marine Corps League Auxiliary who espouse the principals and purposes of the Marine Corps League as contained in the Congressional Charter may upon application to a Detachment, or National Headquarters, be accepted for Associate Membership in the Marine Corps League. Associate Members upon acceptance will pay dues in the same amounts as prescribed for regular members, including

initiation fees. A membership pin and membership card indicating "Associate Member" will be issued by National Headquarters. Uniform and cover, including ornamental device and lettering will be established by the National Uniform Committee. An Associate Member shall be entitled to all the rights, Privileges and benefits of a regular member, except as provided herein such member may not vote nor hold elective office within the Marine Corps League. Detachments and Departments may, by provision in their Bylaws and/or Administrative Procedures, allow an Associate Member to vote on the internal affairs of the Detachment or department on matters not affecting Marine Corps League Policy, nor may they vote on any membership application or in any election. (National Bylaws prevail)

- (b) Individuals who are serving or have served in other branches of the Armed Forces of the United States must have served honorably.
- (c) Individuals, applying for Associate Membership subsequent to August 11, 1995, must have reached the statutory minimum age for enlistment into the United States Marine Corps or United States Marine Corps Reserve prior to being enrolled as an Associate Member.
- (d) The number of Associate Members in the Detachment shall not exceed ten percent (10%) of the Regular Membership.
- (e) All associate members are required to complete and sign a membership application. Membership applications will be kept on file (without social security numbers) by the Detachment.

Section 230 - HONORARY MEMBERSHIP:

- (a) The Detachment may, at the discretion of the Commandant, issue Honorary Membership to those persons who have been of extraordinary service to the Nation, to the Community, to the United States Marine Corps, or the Marine Corps League. The Honorary Member will not be entitled to the rights, privileges and benefits available to a regular or Associate Member. A suitable certificate will be issued to honor the occasion. Payment of dues or initiation fees is not required, however, such membership will not be entitled to the official publication of the Marine Corps League, except as may be directed by the National Board of Trustees, or by paid subscription. Membership card and certificate will be available from National Headquarters.
- (b) Article 5, Section 540 of National By-Laws applies to Article 2 of the Carroll County Detachment By-Laws.

Section 240 - LIFE MEMBERSHIP:

Life Membership dues and procedures for applying for Life Membership are as specified in the National By-Laws.

Section 250 - DUAL MEMBERSHIP / DUAL LIFE MEMBERSHIP:

Dual Membership and Dual Life Membership are as specified in the National By-Laws.

- (a) Dual Members must pay annual dues to the Detachment.
- (b) Dual Life Members must pay the Life Membership fee to the Detachment as specified in the National By-Laws.

Section 260 - MEMBERSHIP APPLICATION:

All eligible persons may apply for membership by completing the standard membership form. All membership applications (without Social Security Numbers) will be kept on file with the Detachment. In addition, each person applying for membership must provide proof of, if applicable, honorable service upon request.

Section 270 - INITIATION:

All applicants acceptable for membership in the Detachment shall be properly obligated in accordance with the Ritual and be presented the official lapel pin of the Marine Corps League. The Detachment will award a Membership Award Certificate to all new and transfer members.

Section 280 - MEMBERSHIP TRANSFER:

Any member in good standing may transfer from one Detachment to another without payment of additional dues or transfer fees, upon his application to and approval of the gaining Detachment and the losing Detachment.

Section 285 - MEMBERS DEATH:

Upon notification of the demise of any member the Chaplain shall:

- (a) Immediately contact the family of the deceased member for the purpose of offering assistance and presenting expressions of condolence. Inquire if the family will allow the Detachment to have a service at the funeral home.
- (b) Without delay, report the death of the member to the National and Department Chaplains.
- (c) It shall be the duty of all members of the Detachment who are not prevented by distance or unavoidable cause to be at the funeral services of a deceased member.

Section 290 - DEFINITIONS:

- (a) All matters pertaining to the definitions of membership application, initiation, dues, fees, good standing, delinquency, proof of eligibility, transfer and rights of members shall be in accordance with the provisions of Article 6 of the National Bylaws and Administrative Procedures. The exception that, under Article 5, Section 540-MEMBERS which states "Each Detachment shall be the sole judge of its membership".
- (b) The Detachment thus stipulates that a member who is PAST DUE for 365 days will be dropped from the roles of the Detachment. The status of NOT IN GOOD STANDING applies to those affected.
- (c) Should the person renew after the 365 days, they will be responsible for paying ALL back dues. If not, then new membership fees apply.

ARTICLE 3
OFFICER'S

Section 300 - BOARD OF TRUSTEES:

The Detachment elected officers shall be the Board of Trustees. The Detachment Commandant shall appoint the Junior Past Commandant to serve as a voting member on the Board of Trustees and he shall remain in that appointed position until a new Commandant is elected.

- (a) Shall the Junior Past Commandant violate Article 5 of these By-Laws, he/she shall be deemed unqualified to serve on the Board of Trustees.
- (b) The Commandant shall then appoint the Past Commandant who served prior to the Junior Past Commandant to the Board of Trustees.

Section 310 - DUTIES OF OFFICERS:

- (a) The Commandant is the leader of the Detachment and as such shall be presiding officer at all Board of Trustee and general membership meetings. The Commandant or his appointed representative shall be in charge of all Detachment functions and activities. The Commandant shall have a thorough working knowledge of all other officer's duties and makes all position appointments as he deems necessary.
- (b) The Senior Vice-Commandant is the second in command and shall assume the duties of the Commandant in the absence of the Commandant. The Senior Vice shall be responsible for the progress and evaluation of all committees. The Senior Vice shall be responsible to the Commandant only.
- (c) The Junior Vice-Commandant shall assume the duties of the senior Vice Commandant in his absence. In the event the Commandant and Senior Vice Commandant are both absent, The Junior Vice shall take over the duties as Commandant. The Junior Vice shall be responsible for the development and implementation of recruiting, membership retention and fund raising programs.
- (d) The Judge Advocate shall be thoroughly familiar with the National By-Laws, Department of Maryland By-Laws, and Detachment By-Laws. The Judge Advocate shall be familiar with the Marine Corps League Ritual and Roberts Rules of Order (most recent addition). The Judge Advocate shall be the main advisor to the Detachment officers and the general Membership regarding the interpretation of the By-Laws stated above.
- (e) The Paymaster shall receive, account for and deposit all monetary funds pertaining

to the Detachment and shall provide a complete financial report to the Board of Trustees and the General Membership at general membership meetings. The Paymaster shall also maintain the Detachments Financial Ledger, issue receipts for all funds received, maintain the Detachments checking, savings and any other accounts the Detachment may have. The Paymaster shall be present at all Detachment financial audits, conducted by an audit committee appointed by the Commandant, to provide details when requested by the audit committee. The Paymaster shall provide such an audit committee with all Detachment bank statements, receipt book, check book, financial ledger and all expenditure receipts plus the results of the last audit.

- (f) The Adjutant is the Administrative Secretary for the Detachment. The Adjutant shall keep accurate minutes of all meetings. He shall make available copies of the previous general membership meeting minutes at each general membership meeting.
- (g) The Chaplain shall render the invocation and benediction at all General Membership meetings. In addition, the Chaplain shall provide spiritual needs to the Detachment members. When a Detachment member or members family is ill or deceased, the Chaplain shall send sympathy cards and render any other services that may be requested.
- (h) The Sergeant-at-Arms primary duty is to preserve order at all meetings and will insure that all members present, present their membership cards showing that they are members in good standing. The Sgt-at-Arms shall participate in the opening and closing ceremonies as the Ritual describes. The Sgt-at-Arms shall escort guests to the podium when directed to do so.
- (i) The Newsletter Editor shall publish a newsletter keep the Detachment informed on news and events of the Detachment.
- (j) The Web Sergeant shall maintain the National Marine Corps League Detachment webpage and the Detachments official website.

ARTICLE 4
ELECTION OF OFFICERS

Section 400 - ELECTED OFFICERS:

No member of the Detachment shall be a candidate for more than one (1) elected office in the Detachment.

Section 410 - NOMINATIONS AND ELECTIONS:

- (a) Nominations will be held at three (3) consecutive meetings. These meetings will be the meetings in July, August, and September of each year.
- (b) Elections will be held on the first meeting in September.
- (c) Installation will be at the October meeting.
- (d) The elected officers of the Detachment shall be the following:
 - o Commandant
 - o Senior Vice Commandant
 - o Junior Vice Commandant
 - o Judge Advocate
- (e) The appointed officers of the Detachment shall be appointed by the Commandant to include, but not limited to, the following:
 - o Paymaster
 - o Adjutant
 - o Sgt-at-Arms
 - o Chaplain
 - o Newsletter Editor
 - o Webmaster

Section 420 - ELECTION PROCEDURES:

- (b) All contested elections shall be conducted by secret ballot.
- (c) Members may be nominated for office that are not present at the meeting but must be present at the meeting to be elected.
- (d) In order for a member to be eligible for office, he/she must be in good standing with six (6) months or more in this Detachment and must have attended at least 60% of the regular Detachment meetings during the current year.
- (e) All officers can succeed themselves. The Commandant shall be elected for a term of one (1) year and may succeed himself for one (1) additional term.
- (f) Only members in good standing shall be eligible to vote.

- (g) A member in good standing shall be a Marine with a paid-up membership in this Detachment.
- (h) Nominations will be presented to the membership by the Nominating Committee.
- (i) Nominations from the floor will be permissible on meetings selected for nominations.
- (j) A member may be elected in abstention if that members Active Duty, Reserve or National Guard military service prevents them from attending the September general membership meeting.

ARTICLE 5
VACANCY / REMOVAL OF AN OFFICER

Section 500 - VACANCY:

Vacancies in the office of Commandant and Senior Vice Commandant shall be filled by the next elected officer in line and that officer shall remain in that office until the next election. If a vacancy occurs in the Junior Vice Commandant or the Judge Advocate position the Detachment shall fill the vacancy at the next General Membership meeting by a majority vote of the members present.

Section 510 - REMOVAL FROM OFFICE:

In the event an elected or appointed officer misses three (3) or more regularly scheduled general membership meetings without a legitimate excuse, that officer may be removed from office by a majority vote of the membership present at the meeting.

ARTICLE 6
MEETINGS

Section 600 - GENERAL MEMBERSHIP MEETINGS:

- (a) The Detachment shall hold a General Membership meeting at least once a month.
- (b) The Detachment shall meet on the first Wednesday of the month.
- (c) The place of all meetings shall be designated by the Board of Trustees.
- (d) The first meeting of the month shall be a business meeting and any other meeting shall be a social meeting.
- (e) Installation of new members shall take place at any business meeting.
- (f) All members attending shall sign in. Guests shall also sign in.
- (g) Any member in good standing in the Marine Corps League may attend all general membership meetings and may have a voice in League business. However, to have a vote in Detachment business, they must be members in good standing of the Carroll County Detachment.

Section 610 - SPECIAL MEETINGS:

Special meetings may be called by a majority of the Board of Trustees and/or a majority vote of members present at a regular monthly meeting. Membership shall receive written notice no less than three (3) days prior to the meeting.

Section 620 - QUORUM:

A quorum shall consist of a minimum of five (5) members, of which two (2) must be officers. One of the two officers must be an elected officer.

Section 630 - RULES OF ORDER:

The Marine Corps League Ritual will be followed at each meeting and Roberts Rules of Order (most recent edition) will be followed. Meeting shall be in accordance with National By-Laws, Department of Maryland By-Laws and these By-Laws.

Section 640 - ASSOCIATE MEMBER VOTING RIGHTS:

- (a) The Detachment shall allow an Associate Member to vote on the internal affairs of the Detachment.
- (b) The Detachment shall NOT allow an Associate Member to vote on matters affecting Marine Corps League Policy.
- (c) The Detachment shall NOT allow an Associate Member to vote on any

membership application or in any election.

Section 650 - BOARD OF TRUSTEES MEETINGS:

Meetings of the Board of Trustees may be called by the Commandant when he deems necessary.

ARTICLE 7 **COMMITTEE'S**

Section 700 - COMMITTEES:

All committees shall be voluntary. If there are no volunteers, the Commandant will appoint someone. The Detachment Commandant shall establish as many committees as he deems necessary for the operation of the Detachment. Committee Members serve at the pleasure of the Commandant and Board of Trustees. Those appointments may be terminated at any time. The following committees shall exist according to the following subsections.

Section 710 – NOMINATING COMMITTEE:

The Nominating Committee as referenced in Section 420(h) shall always exist and consist of at least one (1) individual: the acting Past Commandant. Any other members of the nominating committee shall be appointed by the Commandant.

Section 720 – AUDIT COMMITTEE:

The Audit Committee shall always exist and be formed and composed in accordance with Section 830(c).

Section 730 – SCHOLARSHIP COMMITTEE:

Insofar as the detachment elects to participate in using detachment funds to award scholarships, a Scholarship Committee shall be formed to ensure the scholarship process proceeds according to Article 9.

The Commandant shall appoint Scholarship Committee of two (2) members plus the Judge Advocate to conduct scholarship proceedings.

Section 740 – FUNDRAISING COMMITTEE:

Insofar as the detachment elects to participate in fundraising events, the Commandant shall consider forming a Fundraising Committee for the purposes of coordinating the event and ensuring it is sufficiently planned and executed.

Shall the Commandant so desire that a Fundraising Committee be permanently formed, the Commandant shall (1) appoint two (2) members plus the Jr. Vice Commandant (Section 310(c)), the Paymaster, and the head of the Media & Marketing Committee (Section 760) and (2) provide written guidance as to what the Fundraising Committee's duties shall entail.

Section 750 – MEMBERSHIP RETENTION & RECRUITING COMMITTEE:

The detachment involves itself with recruiting & retaining members. The Commandant shall consider forming a Member Retention & Recruiting Committee for the purposes of coordinating recruiting & retention efforts and ensuring such efforts are sufficiently planned and executed.

Shall the Commandant so desire that a Membership Retention & Recruiting Committee be permanently formed, the Commandant shall (1) appoint at least one (1) member plus the Jr. Vice Commandant and (2) provide written guidance as to the what the Membership Retention

& Recruiting Committee's duties shall entail. If the Commandant does not deem a Membership Retention & Recruiting Committee as necessary, recruitment and retention efforts will be carried out by the Jr. Vice Commandant as described in Section 310(c).

Section 760 – MEDIA & MARKETING COMMITTEE:

The detachment shall strive to present itself to the public in accordance with the highest standards of the United States Marine Corps and the Marine Corps League. Therefore, the Commandant shall appoint at least one (1) member plus the Adjutant to form a Media & Marketing Committee. The Commandant shall provide written guidance as to what the Media & Marketing Committee's duties shall entail. At the very least, the written guidance must emphasize the following:

- (a) That all Marine Corps League websites involving the Carroll County Detachment contain the most up-to-date information available.
- (b) That the Carroll County Detachment website be functional, updated, easily navigable, in good taste, and constructed using the most up-to-date internet marketing principals possible as spelled out in any recent internet marketing publications.
- (c) That Social Networking tactics be utilized and monitored.

Section 770 – SPECIAL EVENT & SOCIAL COMMITTEE:

Insofar as the Commandant deems necessary, a Special Event & Social Committee shall be formed. The Commandant shall provide written guidance as to what the Special Event & Social Committee's duties shall entail.

Section 780 – MARINE CORPS LEAGUE PROGRAM COMMITTEE:

Insofar as membership participation allows, the Carroll County Detachment will participate in the following Marine Corps League programs. The Commandant will appoint members of the detachment and provide them with written guidance on how to act as Detachment Liaisons to each program as follows:

Section 780.1 – MARINES HELPING MARINES LIAISON(S):

The Commandant shall appoint at least one (1) member of the detachment who has the capability to regularly visit the wounded Marines at the National Naval Medical Center in Bethesda, Maryland to act as Liaison to the Marines Helping Marines program.

The Liaison(s) shall understand the purpose, details and operations of the program. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Marines Helping Marines Liaison(s) can find information about the program here:

<http://www.marineshelpingmarines.org/>

Section 780.2 – YOUNG MARINES & U.S. MARINES YOUTH PHYSICAL FITNESS PROGRAM LIAISON(S):

The Commandant shall appoint at least one (1) member of the detachment who has the capability to regularly attend events hosted by the Carroll County Young Marines.

The Liaison(s) shall understand the purpose, details and operations of the program. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Young Marines & U.S. Marines Youth Physical Fitness Program Liaison(s) can find information about the programs here:

<http://www.carrollcountyyoungmarines.com/>

<http://www.youngmarines.com/>

<http://marineyouthfoundation.org/>

Section 780.3 – MARINE FOR LIFE LIAISON(S):

The Commandant shall appoint at least one (1) member of the detachment who has the capability to serve as a Marine For Life Mentor/Liaison.

The Liaison(s) shall understand the purpose, details and operations of the program. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Marines For Life Liaison(s) can find information about the program here:

<http://www.marineforlife.org/>

Section 780.4 – TOYS FOR TOTS LIAISON(S):

The Commandant shall appoint at least one (1), but preferably three (3), members of the detachment who have the capability and desire to run the Toys For Tots program in Carroll County.

The Liaison(s) shall understand the purpose, details and operations of the program and attend all necessary trainings. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Toys For Tots Liaison(s) can find information about the program here:

<http://www.toysfortots.org/>

Section 780.5 – MILITARY ORDER OF DEVIL DOGS LIAISON(S):

The Commandant shall appoint at least one (1) member of the detachment who has the capability and desire to regularly attend growls hosted by the Military Order of Devil Dogs (MODD). No such appointment shall be necessary if there are no detachment members who have been initiated into MODD.

The Liaison(s) shall understand the purpose, details, and operations of the program. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Military Order of Devil Dog Liaison(s) can find information about the program here:

<http://www.moddkennel.org/>

Section 780.6 – MARINE CORPS LEAGUE NATIONAL SCHOLARSHIP & MARINE CORPS SCHOLARSHIP FOUNDATION LIAISON(S):

The Commandant shall appoint at least one (1) member of the detachment who has the capability to serve as a Marine Corps League National Scholarship & Marine Corps Scholarship Foundation Liaison.

The Liaison(s) shall understand the purpose, details, and operations of the program. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Scholarship Liaison(s) can find information about the program here:

<http://www.mcleague.com/mdp/index.php?module=ContentExpress&func=display&ceid=75>

<http://www.mcsf.org/>

Section 780.7 – BOY SCOUTS OF AMERICA LIAISON(S):

The Commandant shall appoint at least one (1) member of the detachment who has the capability to serve as a Boy Scouts of America Liaison and insofar as is possible attend Carroll County Scout events.

The Liaison(s) shall understand the purpose, details, and operations of the program. During detachment meetings, as well as through any and all means feasible, the liaison(s) shall communicate to the members of the detachment recent program news and how members may participate or donate to the program.

The Boy Scouts of America Liaison(s) can find information about the program here:

<http://deptofmdmcl.org/EagleScouts/index.htm>

<http://www.scouting.org/About/FactSheets/EagleScouts.aspx>

ARTICLE 8
FINANCE

Section 800 - COMPENSATION:

No compensation shall be paid to any officer of this Detachment for his services to the Detachment.

Section 810 - FISCAL GUIDELINES:

- (a) The Paymaster and the Board of Trustees shall consult with the Judge Advocate or other professionals as necessary from time to time to insure that all expenditures are compliant under the National By-Laws, Department of Maryland By-Laws and Detachment By-Laws, along with all Federal Tax Codes and all Federal, State and local laws and ordinances.
- (b) The Board of Trustees shall review and approve all proposed expenditures and fund raising income opportunities for recommendation and presentation to the membership for acceptance.
- (c) Any motion that exceeds a \$500.00 expenditure of funds must be tabled until the next general membership meeting. The motion must be included in the meeting minutes and notification made to the membership prior to the next meeting where a vote on the motion will take place.

Section 820 - EXPENDITURES:

No member of the Detachment shall enter into a contract or financial commitment without prior approval from the Commandant, the Board of Trustees and with the approval of the membership, with exception to:

- (a) The Board of Trustees shall have a maximum of \$250.00 per month for discretionary spending without first having received approval and ratification of the membership. This would primarily be for emergency operating costs.
- (b) The Commandant shall have a maximum of \$100.00 per month for discretionary spending without first having received approval from the Board of Trustees or approval and ratification of the membership. This would be for normal operating costs such as office supplies, postage, printing or Detachment emergencies.
- (c) The Chaplain, authorized by the Commandant, may not exceed a reasonable amount for a suitable remembrance for a deceased member.
- (d) The Detachment shall pay all Department of Maryland Convention and National Convention registration fees for full Detachment strength.
- (e) The Detachment shall support the Department of Maryland Convention as there are funds available to do so.
- (f) The Paymaster shall forward to the Department of Maryland and National any and all dues monies in accordance with the performance of his duties.

Section 830 - AUDITS:

- (a) A full financial report and property inventory will be submitted to the membership in a written report prior to the installation of newly elected officers.
- (b) An audit shall be performed annually or at the change of Paymasters.
- (c) The Commandant shall appoint an Audit Committee of three (3) members plus the Paymaster to conduct audits.

Section 840 - BONDING:

All Detachment Officers handling Detachment monies shall be bonded. The Detachment Commandant and Detachment Paymaster are covered under a "blanket" bond held and paid for by National Headquarters. The bonding of other Detachment Officers, who handle Detachment monies, shall be arranged for by the Detachment at the expense of the Detachment. (Article 8, Section 815 of National Bylaws applies).

Section 850 - DUES:

- (a) The Detachment shall decide annually at the June Business Meeting the dues for the following year by a majority vote of the members present.
- (b) The dues of the Detachment shall never be less than the amount required to cover Department and National dues.

Section 860 – FISCAL YEAR:

The fiscal year for the Detachment shall be 1 July to 30 June.

Section 870 – CHECKS / DEBIT CARD:

- (a) Detachment Checks shall have two (2) signatures to include the Paymaster as primary AND the Commandant or Board of Trustee member as secondary. Checks to the Department of Maryland or National Headquarters for payment of dues require only one (1) signature.
- (b) If the Paymaster is unable to perform his duties due to health, travel or is in violation of Article 5 of these By-Laws, the Commandant shall sign checks as primary and a member of the Board of Trustees shall sign as secondary.
- (c) The Detachment may acquire a bank issued Check/Debit Card. The Debit Card shall remain in the possession of the Paymaster or Board of Trustee Member at all times. All debits to the account shall require notification to the Board of Trustees AND the Paymaster. A purchase order with receipt must be submitted to the Paymaster at the next regularly scheduled general membership meeting.

ARTICLE 9
SCHOLARSHIPS

Section 900 - SCHOLARSHIPS:

ARTICLE 10
MARINE OF THE YEAR

Section 1000 - DETACHMENT MARINE OF THE YEAR:

- (a) The Detachment Marine of the Year Committee shall consist of all past Detachment and Department Marines of the Year who are members of the Detachment, with the current Detachment Marine of the Year as the chairman. The committee shall take nominations from the membership. The nominations shall be on secret ballot.

- (b) The Detachment Marine of the Year shall be honored at the meeting prior to the Department of Maryland Convention. He shall also be placed in nomination for Department Marine of the Year.

ARTICLE 11
RECRUITER OF THE YEAR

Section 1100 - DETACHMENT RECRUITER OF THE YEAR:

- (a) The Detachment Recruiter of the Year shall be the member who recruited the most members for that fiscal year. The Detachment Commandant shall appoint the Junior Vice Commandant to keep an accurate count of recruited members.
- (b) The Detachment Recruiter of the Year shall be honored at the meeting prior to the Department of Maryland Convention. He shall also be placed in nomination for Department Recruiter of the Year if he has recruited at least five (5) new members.
- (c) The Detachment Recruiter shall also be placed in nomination for National Recruiter of the Year if he has recruited at least five (5) new members.

ARTICLE 12
UNIFORMS

Section 1200 - DETACHMENT UNIFORM:

The Detachment encourages members to obtain regulation Marine Corps League uniforms.

- (a) Uniforms are NOT a condition of membership.
- (b) The Detachment shall encourage members to wear Marine Corps gear to meetings.
- (c) The Detachment Commandant shall prescribe the preferred uniform of the day for all Detachment functions.

Section 1210 - UNIFORM REGULATIONS:

The National Administrative Procedures dictate the correct wear of all Marine Corps League uniforms. The Detachment will always defer to the Uniform Guidelines incorporated in the National By-Laws and Administrative Procedures.

ARTICLE 13
AMENDMENTS / ADOPTION / CERTIFICATION

Section 1300 - AMENDMENTS:

- (a) All amendments must be presented in the official Marine Corps League format and presented to the Board of Trustees prior to the meeting the proposed amendment is introduced at.
- (b) A member does not have to be present at a meeting to have their amendment read in to the minutes of the meeting.
- (c) Amendments to these By-Laws may occur when they are presented at a Detachment General Membership meeting. The proposed amendment shall be made available to all members so they are given a chance to read and prepare to discuss prior to a vote on the proposed amendments.
- (d) Amendments shall be voted on at the at the next regular general membership meeting immediately following the meeting at which the amendment was introduced at.
- (e) Amendments require at least a two thirds (2/3rd) vote of approval of the membership present in order for them to be adopted.

Section 1410 - ADOPTION:

These amendments shall be adopted and shall take effect when they have been approved by the Detachment, Department of Maryland Judge Advocate and the National Judge Advocate. When these amendments are fully approved and effective, they supersede any other Detachment By-Laws or Amendments that may have previously been adopted.

Section 1420 - CERTIFICATION:

We, the undersigned, do hereby certify, by affixing our signatures, that these By-Laws contained herein are in adherence with the Dept of Maryland and National By-Laws. These By-Laws were approved by a unanimous vote of our regular membership at our general membership meeting on [REDACTED].

Marc Fisher – Commandant

Date

Brian L. Davidhizar – Judge Advocate

Date

Approved by: Craig Reeling – Judge Advocate Dept of MD

Sign

Date